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ONE Bank PLC

### Direct Sales Officer - Retail Liability Business (Trainee Sales Officer - Senior Sales Officer)

Application Deadline: 06 May 2026

#### Summary

Vacancy: 30

Location: Anywhere in Bangladesh

Salary: Tk. 18000 - 22000 (Monthly)

Experience: At least 1 year

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#### PRO Application Insights

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#### Requirements

##### Education

- Graduation from any reputed institution.

##### Experience

- At least 1 year

##### Additional Requirements

- Experiences in related fields of banking sector are preferable.
- Excellent interpersonal communication, analytical and problem-solving skills.
- Flexible, result driven and able to work independently to achieve sales target.

#### Responsibilities & Context

- Ability to sale Retail Liability products.
- Ability to achieve individual monthly sales target set by the management.
- Ensure client calls, keep visit details and collect required information and documents from prospective customers.
- Ensure, build and maintain sustainable relationship with new clients by providing proper services.
- Ensure Customer Due Diligence (CDD) while booking business.
- Ensure genuineness of all documents collected from the clients.
- Prepare call report on daily, weekly & monthly basis.
- Ensure strict compliance of OBPLC rules, regulations and HR policies.

#### Skills & Expertise

- Communication and interpersonal skill
- Creative Thinking
- Energetic and self-motivated

#### Compensation & Other Benefits

- Attractive Incentive/ Commission based on performance.
- Others admissible benefits as per bank's policy.

#### Workplace

Work at office

#### Employment Status

Contractual

#### Job Location

Anywhere in Bangladesh

#### Job Highlights

Responsible to sale Retail Banking products mainly Retail Liability related products and to achieve monthly target provided by the management.

#### Company Information

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ONE Bank PLC

##### Address:

Simpletree Anarkali, 89 Gulshan Avenue, Dhaka-1212

##### Business:

ONE Bank PLC was incorporated in May, 1999 With the Registrar of Joint Stock Companies under the Companies Act. 1994, as a commercial bank in the private sector. The Bank is pledge-bound to serve the customers and the community with utmost dedication. The prime focus is on efficiency, transparency, precision and motivation with the spirit and conviction to excel as ONE Bank in both value and image. The name `ONE Bank` is derived from the insight and long nourished feelings of the promoters to reach out to the people of all walks of life and progress together towards prosperity in a spirit of oneness.