



Rupali Life Insurance PLC Call Center Operator

Application Deadline : 27 May 2026

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Summary

Vacancy: --	Age: 25 to 35 years	Location: Dhaka
Salary: Negotiable	Published: 27 Apr 2026	

Applicants are encouraged to submit **Video CV**.

PRO Application Insights View ▾

Requirements

Education

- Bachelor degree in any discipline
- Masters degree in any discipline
- Educational qualification is relaxable in case of deserving candidate

Additional Requirements

- Age 25 to 35 years
- Strong interpersonal skills, ability to communicate with all levels of the organization
- Excellent speaking in English and Bengali with clear pronunciation and strong fluency
- Interpersonal skills and confident is handling clients
- Maintains and organize all type official records
- Good Command in Microsoft office specially Excel for daily reporting
- Good Computer skills is required with adequate typing speed
- Well conversant in computer operation and Internet.

Responsibilities & Context

Job Context: Rupali Life Insurance PLC. is a highly reputed company in life insurance sector. Interested candidates with experience in any life insurance company is encouraged to apply with confidence.

Job Responsibilities:

- Provide accurate and upto date Information about Company and its insurance product
- Resolve Customer queries complaints and issues politely
- Achieve daily and weekly call service targets without compromising quality
- Build positive relationships with customers through polite and active communications
- Cooperate with colleague and follow supervisor instruction
- Maintain confidently of customer data and company information
- Ensure customer satisfaction and promote positive company image.

Skills & Expertise

Suggested by **bdjobs**

Call Center Operation Computer Literacy Customer Service Handling Customers Life Insurance Company Microsoft Excel Target Achievement

Compensation & Other Benefits

- As per company rules.

Employment Status

Full Time

Job Location

Dhaka

Apply Procedure

Email Your CV

Send your CV to the given email info@rupalilife.com

Company Information + Follow

Rupali Life Insurance PLC

Address:

Head Office, Rupali Bima Bhaban, 50, Kakrail, Dhaka-1000