



Trust Bank Ltd.

Officer-Operational Risk Management (SO-PO)

Application Deadline : **07 Jul 2026**

Vacancy: --

Location: **Dhaka**

Salary: **Negotiable**

Experience: **At least 3 years**

Published: **21 Jun 2026**

Requirements

Education

- Masters

Experience

- At least 3 years
- The applicants should have experience in the following business area(s): Banks

Additional Requirements

- Strong knowledge of credit operations, foreign exchange, and financial statement analysis within the banking sector.
- Excellent verbal and written communication skills.
- Proficient in Microsoft Office applications.
- Advanced proficiency in Microsoft Excel and PowerPoint.

Responsibilities & Context

- Monitor and assess operational risks across banking activities and business units.
- Maintain operational risk registers, KRIs, and operational loss event databases.
- Develop and implement operational risk policies, frameworks, and control measures.
- Analyze risk incidents, frauds, irregularities, and recommend mitigation actions.
- Ensure compliance with Bangladesh Bank guidelines, Basel standards, and internal policies.
- Support business continuity, disaster recovery, and operational resilience initiatives.
- Prepare operational risk reports and presentations for management, board, and regulators.
- Promote risk awareness and coordinate with branches and divisions on risk management matters.
- Coordinate with Risk Based Supervision (RBS) reporting framework

Employment Status

Full Time

Job Location

Dhaka

Apply Procedure

Hard Copy

Apply online through <https://career.tblbd.com>. No hard copy of resume will be entertained.

Company Information

Trust Bank Ltd.

Address:

Shadhinata Tower (8th Floor), Shaheed Jahangir Gate, Dhaka Cantonment, Dhaka-1206

Business:

Bank

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Trust Bank Ltd.

Officer-Basel Reporting (SO-PO)

Application Deadline : **07 Jul 2026**

Vacancy: --

Experience: **At least 3 years**

Location: **Dhaka**

Published: **21 Jun 2026**

Salary: **Negotiable**

Requirements

Education

- Masters

Experience

- At least 3 years
- The applicants should have experience in the following business area(s): Banks

Additional Requirements

- Strong knowledge of credit operations, foreign exchange, and financial statement analysis within the banking sector.
- Excellent verbal and written communication skills.
- Proficient in Microsoft Office applications.
- Advanced proficiency in Microsoft Excel and PowerPoint.

Responsibilities & Context

- Prepare and monitor Risk Weighted Assets (RWA), Regulatory Capital, and Minimum Capital Requirement (MCR) in compliance with Basel III and Bangladesh Bank guidelines.
- Collect, validate, reconcile, and consolidate credit, market, and operational risk data from branches, Head Office divisions, and subsidiaries.
- Prepare and submit Basel-related regulatory reports, returns, and presentations within stipulated timelines.
- Remain updated on Basel III regulations, Bangladesh Bank circulars, and regulatory requirements, and perform any other assigned responsibilities related to capital and risk management.
- Coordinate with Risk Based Supervision (RBS) reporting framework.

Workplace

Work at office

Employment Status

Full Time

Job Location

Dhaka

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Address:

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Business:

Bank

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Trust Bank Ltd.

Officer-RBS Communication (SO-PO)

Application Deadline : **07 Jul 2026**

Vacancy: --

Location: **Dhaka**

Salary: **Negotiable**

Experience: **At least 3 years**

Published: **21 Jun 2026**

Requirements

Education

- Masters

Experience

- At least 3 years
- The applicants should have experience in the following business area(s): Banks

Additional Requirements

- Strong knowledge of credit operations, foreign exchange, and financial statement analysis within the banking sector;
- Excellent verbal and written communication skills;
- Proficient in Microsoft Office applications;
- Advanced proficiency in Microsoft Excel and PowerPoint

Responsibilities & Context

- Coordinate with divisions, departments, and branches for timely collection and validation of data, documents, and explanations for RBS reporting.
- Ensure accurate and timely completion and submission of RBS templates, risk assessment schedules, and regulatory responses as per Bangladesh Bank requirements.
- Coordinate with key stakeholders including Credit, Treasury, Finance, Compliance, ICT, AML/CFT, Operations, HR, and Branches to ensure submission readiness and data integrity.
- Monitor submission progress, follow up on pending issues, resolve data inconsistencies, and escalate critical matters when necessary.
- Coordinate with regulatory and supervisory teams during on-site/off-site inspections, reviews, meetings, and data-sharing sessions.
- Communicate regulatory updates, supervisory observations, circulars, and guidelines to relevant internal stakeholders and translate requirements into operational actions.
- Maintain centralized records of regulatory communications, submissions, inspection findings, and supporting documents while tracking closure of action items.
- Prepare management and Board reports, meeting minutes, action trackers, and status updates to strengthen governance, supervisory readiness, and continuous process improvement.

Employment Status

Full Time

Job Location

Dhaka

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Additional Requirements

- Strong knowledge of credit operations, foreign exchange, and financial statement analysis within the banking sector.
- Excellent verbal and written communication skills.
- Proficient in Microsoft Office applications.
- Advanced proficiency in Microsoft Excel and PowerPoint.

Responsibilities & Context

- Collect, consolidate, validate, and analyze data from business and control functions across all major risk categories.
- Prepare, review, and submit RBS returns and regulatory reports to Bangladesh Bank within stipulated timelines.
- Ensure accuracy, completeness, and consistency of regulatory reporting with prudential, financial, and MIS reports.
- Perform data validation, reconciliation, and quality assurance checks before regulatory submission.
- Identify reporting gaps, anomalies, and inconsistencies, and coordinate corrective actions with relevant stakeholders.
- Maintain centralized databases, audit trails, supporting documents, reporting calendars, and submission trackers for regulatory compliance.
- Develop dashboards, KRIs, EWIs, MIS reports, and trend analyses to support management decision-making and supervisory assessments.
- Monitor regulatory updates and support enhancement of reporting frameworks, data governance, and compliance processes in line with Bangladesh Bank guidelines and evolving regulatory requirements.
- Preserve regulatory reports, communication records and supervisory documents for tracking corrective action and ensuring compliance.

Employment Status

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Job Location

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