



CAREER OPPORTUNITY

University of Asia Pacific (UAP) was established in 1996 with a vision to enhance the opportunity for higher education in Bangladesh. It is committed to provide quality education to the students through regularly updated curriculum, distinguished itself in academic standing through knowledge creation and dissemination, cutting-edge research of students and teachers, and an open environment for academic and extra-academic excellence. With this end in view, the University is looking for suitable candidates for appointment to the following positions:

Position	Requirements
Deputy Engineer (Civil), University Engineering Office [Regular Full Time Position]	<p>The Deputy Engineer (Civil) will be responsible for planning, supervising, coordinating, and monitoring civil engineering projects and maintenance activities of the University under the guidance of the Chief Engineer. The incumbent will oversee construction, renovation, infrastructure development, and maintenance works to ensure quality execution, cost effectiveness, compliance with approved designs, safety standards, and timely completion of projects. The Deputy Engineer (Civil) will also provide technical leadership and administrative support in managing engineering operations and project implementation.</p> <ul style="list-style-type: none">• B.Sc. in Civil Engineering from a recognized university.• Valid membership of the Institute of Engineers, Bangladesh (IEB).• Minimum 8 (eight) years of professional experience in relevant areas such as building construction, infrastructure development, project supervision, maintenance of multi-story buildings, land surveying, and civil engineering project management.• Proven experience in supervising large-scale construction and infrastructure projects will be preferred.• Strong knowledge of civil engineering principles, structural systems, building codes, construction standards, safety regulations, and project management practices.• Proficiency in AutoCAD, Revit, MS Project, or other relevant engineering/design and project management software.• Ability to prepare and review layout designs, engineering drawings, BOQ, specifications, tender documents, work schedules, cost estimations, approval notes, and official memos.• Experience in contractor management, work certification, quality control, and project monitoring.• Good command of MS Office applications and report preparation.• Excellent written and verbal communication skills in both Bangla and English.• Strong analytical, technical, supervisory, and problem-solving abilities.• Ability to lead teams and coordinate effectively with consultants, contractors, vendors, and internal stakeholders.• Capable of multitasking, decision-making, and prioritizing tasks effectively under pressure.• Maximum age limit: 40 years.
Assistant Engineer (Civil), University Engineering Office [Regular Full Time Position]	<p>The Assistant Engineer (Civil) will be responsible for the execution and supervision of civil engineering projects in the field under the direct guidance of the Deputy Engineer (Civil). The incumbent will play a crucial role in supporting construction, maintenance, and infrastructure development activities of the University, ensuring that all works are carried out efficiently, safely, and in accordance with approved plans, specifications, and standards..</p> <ul style="list-style-type: none">• B.Sc. in Civil Engineering from a recognized university.• Valid membership of the Institute of Engineers, Bangladesh (IEB).• Minimum 5 (five) years of professional experience in relevant areas such as building construction, infrastructure maintenance, land surveying, civil site supervision, and drafting of civil engineering drawings.• Experience in maintenance and management of multi-story buildings will be preferred.• Strong knowledge of civil engineering principles, building codes, construction standards, and safety regulations along with proficiency in AutoCAD, Revit, MS Project, or other relevant engineering/design software.• Ability to prepare layout designs, engineering drawings, BOQ, specifications, cost estimations, approval notes, and official memos.• Good command of MS Office applications.• Excellent written and verbal communication skills in both Bangla and English.• Physically fit and capable of handling challenging assignments and responsibilities.• Hardworking, proactive, and willing to work beyond office hours and on holidays when required.• Capable of multitasking and prioritizing tasks effectively.• Maximum age limit: 35 years..

Apply Instructions:

- Interested candidates who meet the qualification and experience requirements are encouraged to apply in prescribed form (Link: www.uap-bd.edu) with the following documents by **10 June 2026 (Wednesday)**:
 - UAP Job Application Form
 - All educational certificates, mark sheets, and experience certificates
 - National ID card
 - Other relevant documents (if any)
- Send your complete application by email as a **single PDF file** to jobs@uap-bd.edu.
- Hardcopy applications will not be accepted.
- Incomplete applications or those submitted after the deadline will not be considered.
- Only shortlisted candidates will be contacted for participating in the assessment process.