

**Woori Bank, the First Commercial Bank of Korea incorporated in 1899, head Quarter located in Seoul, South Korea, operating 877 Branches in Korea and 430 Global Networks in 26 Countries with 22,377 employees.**

Being one of the largest commercial bank of Korea, Woori Bank started its operation in Bangladesh in 1996. During last 30 years in Bangladesh, the Bank expanded its network with 07 Branches (Gulshan, Mirpur, Uttara, Narayanganj, Chittagong, Motijheel and Karwan Bazar) and 02 Customer Service Centre in DEPZ, Savar & CEPZ, Chattogram. The Bank also diversified its portfolio in both Retail and Corporate Banking services to its customer with premium service quality. As part of its Business expansion, Woori Bank is looking for highly deserved candidates for the following position:

**Position :** Principal Officer / Senior Principal Officer

**Type of Employment :** Permanent

**Department :** Financial Administration

**Job Location :** Dhaka

### **Job Responsibilities**

- Ensuring the accuracy in all General Ledger/ Profit & Loss account transactions to ensure the accuracy of Bank's Trial Balance.
- Preparing the Monthly/Quarterly/Annual Financial Statements as per the format provided by the Central Accounts Department of Head Office and Bangladesh Bank and ensure timely submission.
- Preparation of Annual Financial Statements in compliance with IAS, IFRSs, and Bangladesh Bank's regulations, deal with external auditors and ensure submission of Audited Financial Statements to Bangladesh Bank within timeline.
- Actively engage in preparation of the Bank's short term, mid-term and long term Business Plan and Financial Plan.
- Active engagement in restructuring the Staff Salary and remunerations with a view to reduce the corporate tax liability.
- Ensure proper management of Banking Book and Trading Book assets of the bank to ensure maximum returns and maintain adequate CRAR with acceptable financial leverage.
- Prepare the Quarterly BASEL Report and Annual BASEL Disclosure for the Bank; manage the external credit rating of the customers in order to maintain a minimum RWA.
- Supply of necessary financial and analytical data on financial statements of own and peers to the Management and helps in decision-making process.
- As a core member of the Team, he/she will be actively engage in management of ALM or Balance Sheet Risk and trade-off between risk and returns to ensure a sustainable bottom-line.
- Engage in preparation of CAMELS Report, ensure all data submitted accurately on time to the Rating agency/Authority (BB) to obtain a better CAMELS rating.
- He or she will be engage in corporate Tax Planning and will actively engage in the computation of Tax Liabilities of the Bank, make monthly and annual tax provision in consultation with the Tax consultant and to prepare and submit the Tax Return to Tax Authorities on time without errors or omissions.
- Involve in Annual Tax Audit and VAT Audit of the Bank and work closely with the Tax Authorities to optimize tax benefits.
- He or she will be responsible to prepare all periodic reports to Head Office and Bangladesh Bank like, DIP, FPM, NSFR, QRR, BASEL etc. and maintain a sound relationship with all the regulators; Timely submission with highest degree of accuracy is expected.
- Calculation of Periodic provision on other assets and pass necessary entries, identify and account for the "Non-Banking Assets" of the Bank and ensure regulatory reporting.

### **Educational Qualification & Other Competencies**

- Graduate / Master's in Accounting, Finance or Management or similar subject / MBA degree from any reputed university with satisfactory academic record of accomplishment; Newly Qualified CA / Party Qualified CAs will be an added advantage.
- The candidate must have at least Four (04) years' experience in any reputed Bank / NBFIs out of which minimum Three (3) years of experience in similar role and responsibilities.
- Sound knowledge on IASs and IFRSs, Banking Companies Act, VAT & Tax Laws and Bangladesh Bank's rules and regulations.

**Salary:** Negotiable

**Allowances & Benefits:** Different allowances and benefits as per Bank's rules.

**Note:** Detail information must be ensured by the applicant on:

(1) Present Position (2) Job Details (3) Present Salary (4) Expected Salary (5) Educational Information (6) Marital Status (7) Present and Permanent address (8) Age as of 28 February 2026 (9) 02 References etc.

### **Application Procedure:**

[Apply Online](#)

**Application Deadline: 07 April 2026**

**SAY NO TO MONEY LAUNDERING & TERRORIST FINANCING. SAVE COUNTRY & SAVE YOURSELF!**

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**Position :** Senior Officer / Principal Officer

**Type of Employment :** Permanent

**Department :** Anti-Money Laundering

**Job Location :** Dhaka

### **Job Responsibilities**

- Coordinate Bank's AML & CFT compliance initiatives as assigned by DCAMLCO/CAMLCO.
- Ensure timely submission of BFIU queries through GOAML.
- Issue necessary instructions/guidance regarding AML & CFT for branches
- Identify, vet and address potential risks or escalated issues with the assistance of functional partners and key stakeholders
- Utilize information from regulatory changes, new regulations, and internal policy changes to further identify new key risk areas
- Analyse comparative data, prepare and present reports related to AML risk assessments, and monitor AML related issues and escalations.
- Keep an eye on high-risk customers and reporting any suspicious transaction to the regulatory authorities.
- Investigation and analysis of Suspicious Transaction Report (STR)/ Suspicious Activity Report (SAR) submitted by branches and sent to BFIU.
- Forward STR/SAR and CTR to BFIU in time and in proper manner.
- Continuous monitoring of the branches (using Transaction Monitoring tools, Sanction screening tools) to identify suspicious transaction and ensure sanction compliance.
- Conduct periodic inspection in branches on prevention of Money Laundering and Combating Financing of Terrorism issues for checking of records, papers and documents. Offsite and onsite monitoring of assigned branches.
- Work with the audit findings regarding AML & CFT related lapses of branches.
- Ensure meticulous compliance of all applicable Operational Policies, Guidelines, Instructions, Circulars of the Bank and any regulatory authorities.
- Performing other relevant task/job assigned by HOD/DCAMLCO as and when required.

### **Educational Qualification & Other Competencies**

- Master's / Bachelor's Degree preferably in Business discipline from any reputed Public/Private/Foreign University with good academic record of accomplishment.
- Minimum 03 years of experience in AML activities of a Bank.
- Must be familiar with basic AML issues (CDD, EDD, TDD, CTR, STR, SAR, Traction Monitoring, Sanction Screening, Vessel Tracking, and Price Verification).
- Relevant/connected certification (like CAMS, CDCS, and CEAF) will be considered as an added advantage.

**Salary:** Negotiable

**Allowances & Benefits:** Different allowances and benefits as per Bank's rules.

**Note:** Detail information must be ensured by the applicant on:

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