



AI-Arafah Islami Bank PLC

Branch Manager : Rajshahi Branch (AVP - VP)

Application Deadline : 20 May 2026

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Summary

Vacancy: --

Location: Rajshahi

Salary: Negotiable

Experience: At least 10 years

Published: 10 May 2026

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Application Insights

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Requirements

Education

- Graduation or Post-Graduation in Commerce/MBA/BBA from any UGC approved local or reputable foreign universities with no third class or equivalent in any certification.

Experience

- At least 10 years
- The applicants should have experience in the following business area(s): Banks

Additional Requirements

Qualifications & Other Competencies:

- At least 10 years of uninterrupted service experience in Branch Banking operation with at least 5 years as Branch Manager in reputed commercial banks.
- Sound knowledge in Islamic Shariah based banking is preferable.
- Strategic business planning with large customer base and strong recovery ability.
- Corporate Designation may be relaxed for exceptionally deserving candidates.

Responsibilities & Context

To lead, manage, and develop the branch to achieve its business objectives in compliance with Islamic banking principles. The Branch Manager is responsible for ensuring excellent customer service, business growth, Shariah compliance, risk management, and operational efficiency.

Job Responsibilities:

- Achieve branch targets in financing, deposits, and other Islamic banking products.
- Monitor performance of branch's staff against key performance indicators (KPIs) and business targets.
- Develop and maintain strong relationships with clients, businesses, and the local community.
- Identify new business opportunities and market the bank's Islamic offerings.
- Ensure that all branch operations and product offerings comply with Islamic banking principles.
- Liaise with the Shariah Compliance department and implement approved guidelines.
- Provide customer education on Islamic financial concepts.
- Oversee day-to-day operations, ensuring smooth, efficient, and secure branch functioning.
- Ensure timely and accurate processing of customer transactions and adherence to internal policies.
- Monitor and manage branch expenses within the approved budget.
- Foster a customer-centric culture and ensure high levels of customer satisfaction.
- Lead, coach, and motivate branch staff to deliver business objectives and maintain Shariah values.
- Conduct performance appraisals and provide training needs assessments.
- Ensure compliance with HR policies and promote a productive and ethical work environment.
- Resolve customer complaints efficiently and escalate complex issues appropriately.
- Ensure compliance with regulatory, operational, and Shariah guidelines.
- Monitor credit risk, operational risk, and reputational risk at the branch level.
- Prepare and submit reports to higher management in a timely manner.

Workplace

Work at office

Employment Status

Full Time

Job Location

Rajshahi

Company Information

AI-Arafah Islami Bank PLC

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Address:

Head Office, AI-Arafah Tower, (Level-17), 63, Puraana Paltan, Dhaka-1000

Website:

https://www.aibl.com.bd

Business:

AI-Arafah Islami Bank PLC. (AIBPLC), a prominent Shariah-based Islamic bank in Bangladesh having a commendable reputation in the banking industry through consistent growth and the delivery of a diverse range of products and services to its customers. The Bank is committed to contribute significantly to the national economy. It has made a positive contribution towards the socio-economic development of the country with 226 branches and 76 sub branches throughout the country.