

Apex Footwear Limited Officer, Fulfilment, Product Management

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Application Deadline : 16 Jun 2026

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- All
- Requirements
- Responsibilities
- Skills & Expertise
- Salary & Benefits
- Company Information

Summary

Vacancy: 1	Location: Dhaka (GULSHAN 1)	Salary: Negotiable
Experience: At most 1 year	Published: 17 May 2026	

PRO Application Insights View ▾

Requirements

Education

- Bachelor of Business Administration (BBA)
- Bachelor of Science (BSc)

Experience

- At most 1 year
- Freshers are also encouraged to apply.

Additional Requirements

- Action Oriented & Results Driven
- Collaborates
- Communicates Effectively
- Customer Focus
- Being Resilient
- Instills Trust

Responsibilities & Context

- Preparing product allocation plans for all channels and individual retail stores as per store classification
- SKU management in retail stores based on display capacity.
- Monitoring channel & store wise sales and action plan to achieve the target (Revenue and Volume) for assigned category.
- Article wise store level sales tracking and action plan for slow mover articles.
- Planning for NOOS article and achieve target as per plan.
- Maintain store X article and store X Pairs wise assortment (As per Company Target).
- Preparing and sharing inter-transfer plans for the allocated categories for stores
- Maintain 4 Months SFM (Stock for Month) in each retail stores.
- Maintain maximum 4 Months aging in central distribution centre and 5 months in virtual Warehouse.

Skills & Expertise

Analytical Skill Communication and interpersonal skill Data analysis Microsoft Excel Negociation Skill Stakeholder Management

Compensation & Other Benefits

- Weekly 2 holidays, Gratuity
- Lunch Facilities: Partially Subsidize
- Salary Review: Yearly
- Festival Bonus: 2
- Industry-standard compensation package
- Contributory Provident fund
- Life Insurance (Accidental and Hospitalization)
- Pick & Drop Facility
- Discounts in hospitals & diagnostic centers
- Daycare service

Workplace

Work at office

Employment Status

Full Time

Job Location

Dhaka (GULSHAN 1)

Company Information [+ Follow](#)

Apex Footwear Limited [More jobs from this company](#)

Address:
House # 06, Road # 137, Block # SE(D), Gulshan 01, Dhaka 1212

Business:
Apex Footwear Limited (AFL) is the leading manufacturer, exporter and retailer of leather footwear in Bangladesh. The company's export unit is the leader in leather footwear export with 15+ destinations across Europe, North America & Asia. The company's local unit comprising both Retail and Wholesale channels has a strong footprint with 250+ own retail outlets, 270+ authorized franchisee and 150+ listed distributors across the country. Being a renowned public limited company, AFL has employed more than 13,000 people and is fully compliant with the Corporate Governance Compliance Report. The company generated revenues of USD 175 million up to June 2017.

Apex Footwear Limited Junior Sales Officer, Wholesale Business

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Application Deadline : 02 Jun 2026

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- < All
- Requirements
- Responsibilities
- Company Information
- >

Summary

Vacancy: 1	Age: 18 to 28 years	Location: Gazipur (Tongi)
Salary: Tk. 12000 - 12000 (Monthly)	Experience: At most 2 years	Published: 21 May 2026

Applicants are encouraged to submit **Video CV**.

PRO Application Insights View ▾

Requirements

Education

- Higher Secondary

Experience

- At most 2 years
- The applicants should have experience in the following business area(s): Manufacturing (FMCG), Wholesale, Retail Store, Tannery/Footwear
- Freshers are also encouraged to apply.

Additional Requirements

- Age 18 to 28 years
- Only Male

Responsibilities & Context

- Identify and onboard new MBOs and Local Distributors to expand market coverage.
- Conduct field visits as per the approved tour plan.
- Explore untapped markets and support new partners during on-boarding.
- Achieve monthly sales targets through regular follow-ups with assigned MBOs and Local Dealers.
- Promote key products and campaigns to boost sell-through.
- Collect and process orders via B2B app or manual system.
- Maintain strong relationships with MBOs and LDs through regular engagement.
- Provide service support and resolve issues related to product, pricing, or policy.
- Ensure customer satisfaction through timely delivery and claim settlement.
- Submit daily/weekly reports on sales, market trends, and competitor activity.
- Keep accurate records of client interactions, order status, and payments.

Skills & Expertise

Suggested by **bdjobs**

- B2B Sales
- Customer Service
- Field Sales
- Order processing
- Sales Target Achievement

Employment Status

Full Time

Gender

Only males are allowed to apply.

Job Location

Gazipur (Tongi)

Company Information + Follow

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