



Bank Asia PLC Trainee Officer

Application Deadline : 31 May 2026

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Summary

Vacancy: -- Age: 21 to 32 years Location: Anywhere in Bangladesh

Published: 17 May 2026

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Application Insights

Requirements

Education

- Bachelor/Honors
- 4 years Graduation / Post Graduation from any UGC approved University or reputed foreign University with a minimum CGPA 2.50 out of 4.00 in any discipline and CGPA 3.00 out of 5.00 in both SSC & HSC or equivalent results in 'O' and 'A' level.

Additional Requirements

- Age 21 to 32 years
- Dedicated, self-motivated and career focused.
- Strong communication and interpersonal skills.
- Proficiency in computer literacy (MS Office Package) & sound analytical ability.
- Willing to work anywhere in the country.
- Ability to use AI based tools for productivity and creativity.
- Age not over 32 years as on May 31, 2026.

Responsibilities & Context

We're looking for individuals who are eager to learn and grow in their careers.

- Applicants must be self-motivated, detail-oriented, and possess excellent analytical and communication skills.
- Provide excellent customer service from respective desk of the branch or corporate office.
- Ensure proper documentation while serving customers.
- Meeting business targets- assets, liabilities and other targets of the branch or corporate office as set by management.
- Assist in assigned operational activities of the branch, i.e. product promotion, client service, branch administration, etc.
- Maintain branch or division service standard and strive to improve it.
- Ensure all reporting are done complying with all regulatory compliance and in timely manner.

Workplace

Work at office

Employment Status

Full Time

Job Location

Anywhere in Bangladesh

Job Highlights

Bank Asia PLC, one of the leading banks of the country with a chain of 135 branches and more than 5000 agent outlets is currently looking for young, dynamic and energetic incumbents to be recruited in the position of "Trainee Officer".

Read Before Apply

Enthusiastic candidates meeting criteria are encouraged to apply on or before by May 31, 2026 through bdjobs.com. No hard copy of any application/resume will be entertained.

Read before apply, Bank Asia is an equal opportunity employer and welcomes applications for the position of Trainee Officer. However, Bank Asia reserves the right to accept or reject any application without assigning any reason whatsoever at any stage of the recruitment process.

Any persuasion and falsification shall be treated as disqualification.

Company Information + Follow

Bank Asia PLC

Address:
Bank Asia Tower, 32 & 34, Kazi Nazrul Islam Avenue, Karwan Bazar, Dhaka

Business:
Bank