

Bengal Commercial Bank PLC

Branch Manager (Senior Executive Officer to Assistant Vice President)

Application Deadline : 20 Aug 2025

Summary

Vacancy: --

Age: At most 45 years

Location: Anywhere in Bangladesh

Salary: Negotiable

Published: 21 Jul 2025

Requirements

Additional Requirements

- Age At most 45 years

Minimum 8 years of experience in any reputed bank preferably with 3 years of experience in similar role with excellent clientele base for Corporate, SME & Retail Business

Post-Graduation preferably in business background from any reputed public/private university with no Third Class/Division

Experience of working in a centralized process and real time on-line banking environment is preferable

Strong knowledge of Branch Operations, General Banking, Lending Operations & Credit Management, and Foreign Trade Operations is required

Well conversant with Bank Companies Act, Partnership Act, Bangladesh Artha Rin Adalat, AML Act, Negotiable Instrument Act, Regulatory Guidelines, respective job-related Laws and acts etc.

Excellent business communication skills with effective sales acumen and strong interpersonal relationship

Sufficient skills to operate Microsoft Office Applications/Banking software.

Responsibilities & Context

Job Context:

Position: Branch Manager(s) requiring in major business location(s) especially in **Nawabpur/ Dhanmondi/ Motijheel/ Sylhet and Barishal** areas.

Position will be offered to the deserving candidates on the basis of experience and competence.

Key Responsibilities

Developing and executing business plan and strategy in line with achieving branch profitability and growth

Ensuring smooth functioning of daily banking operations and high-quality customer services

Deposit procurement, building long-term relationship with customers and ensuring business growth

Working in close relationship with Senior Management, Credit Risk Management, Credit Administration,

Corporate Business, Trade Finance and others to ensure branch business and satisfactory customer services

Planning, directing and managing branch sales team for acquiring new business and achieving asset & liability target

Playing key role for delivering tailored financial solutions that meet customer's needs; building long lasting relationship in local community

Collaborating with affiliated Sub-Branch for smooth functioning and achieving goals

Effective ownership and execution role of single captain in promoting and establishing business contacts and manage relationships for expansion of business opportunities

Ensure effective process, regulatory compliance and controls for preventing money laundering in line with regulatory requirements

Leading, coaching and managing people, assisting them to achieve individual and team targets as well as fostering their individual career development aspirations.

Compensation & Other Benefits

Bengal Commercial Bank PLC. offers excellent compensation & benefit packages.

Workplace

Work at office

Employment Status

Full Time

Job Location

Anywhere in Bangladesh

Company Information

Bengal Commercial Bank PLC

Address:

Khandker Tower (6th Floor), 94, Gulshan Avenue, Gulshan, Dhaka-1212