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BSRM Group of Companies

Assistant Executive Lighterage Jetty Operation

Application Deadline : 14 May 2026

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Summary

Vacancy: --

Location: Chattogram

Experience: 1 to 2 years

Published: 07 May 2026

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Application Insights

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Requirements

Education

- Bachelor of Business Administration (BBA)
- Bachelor of Science (BSc)

Experience

- 1 to 2 years
- The applicants should have experience in the following business area(s): Steel, Shipping
- Freshers are also encouraged to apply.

Responsibilities & Context

- Take over the activity's status and work progress from earliest/outgoing shift officer, and arrange the shift program overall for his shift. Program means the delivery targets either finished goods or raw materials or anything assigned.
- Maintain a constant presence on the floor to oversee operations and ensure maximum utilization of jetty/ghat facilities in strict compliance with BSRM standards and safety protocols.
- Work as per the guidelines given by the management time to time.
- Monitor turnaround time of the lighter vessel while booked for taking loads at the outer anchorage, placement alongside the mother vessel, loading at the outer anchorage, sea travel time, unloading at the jetty, light draft survey, hatch sealing etc.
- Verify the vessel's statutory documents and other necessary evidences including availability of the GA plan, Stability booklet, Govt registration docs, etc.
- Inspect cargo holds seals, boat notes, and ensure safe berthing of the vessel at the jetty
- Arrange the jetty/ghaat preparation aligns with the guidelines before unloading materials.
- Prepare and submit hourly/daily/weekly/monthly ghaat / jetty utilization reports as per the prescribed format given by the logistics department.
- Monitoring overall process/production effectiveness (OPE), and overall equipment effectiveness (OEE).
- Arrange necessary numbers of the vehicle / pay loader / cranes / material handler in good conditions for continuity of the jetty / ghaat operations.
- Identify the losses, monitor loss-cost matrix through preparing pareto analysis, data representations, OEE calculations and to drive cost-saving initiatives related to ghaat / jetty operations.
- Liaison properly amongst the transport agents, C&F agents, security team, labor dept, and third-party surveyors (BV/TCIS).
- Escalating issues related to delays, resource unavailability, or other concerns to the management through proper channel.
- Assist data management, statistical research and feasibility study under the periphery of the role.

Skills & Expertise

- Supply Chain Management
- Leadership
- Operation

Workplace

Work at office

Employment Status

Full Time

Job Location

Chattogram

Job Highlights

This role is responsible for essential operational support at lighterage jetty and ghat, ensuring smooth discharge operations, accurate cargo verification, personnel safety, and efficient shift-wise logistics operations at the Jetty.

Company Information

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BSRM Group of Companies

Address:

Corporate Office, Ali Mansion,1207/1099, Sadarghat Road, Chattogram.

Business:

BSRM is the leading steel manufacturing company and one of the prominent corporate houses in Bangladesh. Over the years, BSRM steel products have been chosen solely for building major National landmarks and infrastructures. To name a few, the Padma Bridge, Rooppur Nuclear Power Plant, Hatirjheel Project, Zillur Rahman Flyover, Mayor Hanif Flyover and Shah Amanat Bridge were built with BSRM.

BSRM Xtreme is a product that was introduced when there were no graded steel in Bangladesh. It was a major change in the steel industry of Bangladesh. The core driver was the belief in evolution in steel products, which resulted in bringing the first EMF tested rod, the first steel brand that passed 5 million cyclic loading Fatigue testing in the U.K. and conformed to 10 global standards. With the largest steel producing factory in the country and employing the best technology from Europe, the company maintains volume with uncompromising quality. BSRM is dedicated to providing the best solution for the construction industry. The first ever 50 mm rod was specially designed and rolled for the deep piling requirements of Padma Bridge. Various specialized products of BSRM are also designed to meet special needs for the construction industry