

## Vacancy Announcement

Good Neighbors (1991) is an international humanitarian, development and non-governmental organization with membership in General Consultative Status in the United Nations Economic and Social Council (UN ECOSOC). Winner of MDG 2 award 2007 and UNESCO-Hamdan Prize for Teacher Development 2024, Good Neighbors Bangladesh (GNB) is operating 17 Community Development Projects (CDP) and 2 Projects with Specific Program (PSP) in 13 districts for child protection, education, health, women empowerment, income generating activities, DRR and Rohingya emergency response activities. Good Neighbors Bangladesh (GNB) intends to recruit suitable personnel for the following positions:

1. Key Position Information			
Title of Post	Social Business Development Officer	Employment Type	Contractual
Location	Dhaka Head Office	Contract Period	2 Years
Date of Issue	24 April 2025	Closing Date	11 May 2025

### 2. Basic Requirement:

- **Education:** Minimum graduation in Business Studies, Economics, Development Studies, or a related field (Related training in Social Enterprise or Business Development will get preference)

**Age:** Minimum age 28 years and maximum age 40 years (as on 30 April 2025)

**Experience:** Minimum 03 years' work experience in similar sector (experience with only evidence and relevance will count).

### 3. Contract Information:

**Salary and Others:** Consolidated Remuneration Tk 30,000 (per month). Plus 100% festival bonus, 15 days paid leave excluding public holidays and training opportunities for career development.

**Contract Period:** 2 years (including minimum 6 months' probation period)

### 4. Job Assignment in Brief:

- Identify and assess social enterprise opportunities based on community needs.
- Develop business plans, strategies, and risk mitigation for proposed enterprises.
- Apply effective marketing strategies to promote products and boost sales.
- Support inclusive business models that promote employment and entrepreneurship for women & youth.
- Track social business performance, evaluate impact, and adjust for better profitability and sustainability.
- Engage stakeholders through MoUs, legal processes, partnerships, and regular reporting

### 5. Capacity Requirement:

- Practical experience in social enterprise business.
- Knowledge of legal and regulatory processes for social enterprises launch and operation.
- Strong communication and negotiation skills for problem-solving.
- Decision-making ability, partnership-building, and effective stakeholder engagement.
- Skilled in business plan development and market research for opportunity identification.
- Ability to work in a diverse, multi-national, and multi-cultural environment.
- Basic managerial skills to build and lead a team, with or without supervision.

### Application procedure:

**Submission of Application:** If all of this sounds like it might be your kind of thing then you should definitely apply by **11 May, 2025**. We are requesting you to download the prescribed format <http://gnbangla.org/jobs/> from GNB website and send to the email address [hrd@gnbangla.org](mailto:hrd@gnbangla.org).

[Must mention basic information of yourself, age, total year of experience, education with major subject, expected and current salary amount, possible date of joining, two references (one should be Current/Last Supervisor) in your CV]

Applications without required information, proper subject in email or incomplete application will not be considered.

Please mention the position name "Social Business Development Officer" in the email subject line.

**Call for interview:** If your CV is selected then a recruiter will invite you over phone/email, followed by a couple of written/oral tests as applicable for the recruitment of the position. (Please provide your active email address, mobile number, and/ or contact information)

**Only short-listed candidates will be called for assessment.**

### Address:

**Good Neighbors Bangladesh**, House 5, Road 2, Block A, Swadesh Shornaly Abashan, Purbachal Express Highway, Barua, Khilkhet, Dhaka 1229, IP phone: +88-09613858585  
Website: [www.gnbangla.org](http://www.gnbangla.org)

\*Unwanted telephone calls/contacts (before or after recruitment test) will result to disqualification.

**Good Neighbors Bangladesh is concerned about the rights of the children and women, and maintains 'zero tolerance' policy on all types of sexual exploitation and abuse.**

