



## JOB OPPORTUNITY

Power Grid Bangladesh PLC, entrusted with the responsibility of operation, maintenance and development of national power grid, invites applications from Bangladeshi citizens for appointment against the post of General Manager (Personnel & Administration).

Salary & allowances (per month)	Qualification & Experience
Basic Pay TK. 1,20,000/- and House rent allowance: 60% of basic. Income tax payable by the employee.	<p>(a) Master Degree in Public Administration/ HRM/ Management or MBA with HRM major or Master Degree in any other subject with minimum six months Post Graduate Diploma in HRM from any institute/ university recognized by Govt. &amp; UGC.</p> <p>(b) No third Division/Class or equivalent at any stage of the academic career shall be acceptable. Candidates passed in the grading system must possess at least a CGPA 3.5 on a scale of 5.0 and a CGPA 2.5 on a scale of 4.0 and passed in the conventional system (class/division) must possess at least 2nd class/division.</p> <p>(c) At least five years' experience in senior position in the relevant field (Manager or equivalent or higher position)</p> <p>(d) At least 15 years of work experience in the field of HR &amp; Administration in any reputed organization (government/autonomous/private/international) or Multinational Companies of which at least 5 years' experience in power sector utilities or autonomous bodies or state-owned companies.</p> <p>(e) Must demonstrate strong participatory leadership ability.</p> <p>(f) Able to demonstrate knowledge in TQM, Corporate Governance, Labor Laws, Strategic Human Resource Management etc. will get preference.</p> <p>(g) Must have strong communication skill in Bengali &amp; English (written &amp; spoken) including working experience using computer.</p>

For the above position the basic salary, house rent, medical reimbursement, full time transport and other allowances will be provided as per Power Grid Pay Scale-2016. In addition to the above facilities, company provides two festival bonuses and Bengali new year allowance (20% of basic salary) in a year, contributory provident fund, group insurance, leave encashment, annual increment, gratuity etc. as per service rule of Power Grid Bangladesh.

### Terms & Conditions:

1. To apply for the position of General Manager (Personnel & Administration), the maximum age limit will be 57 (Fifty-Seven) years. Age would be calculated as on 24/03/2025.
2. Applications accompanying Curriculum Vitae (CV), three passport size photographs, attested photocopies of all educational certificates & transcripts/marksheets and experience certificates, NID, citizenship certificate and pay order Tk. 200/- (Two hundred only) in favor of Power Grid Bangladesh PLC should be reached to the Executive Director (HRM) at the above address on or before 23/04/2025.
3. Candidates employed in Govt./Semi Govt./Autonomous organizations or any government owned organizations have to apply through proper channel.
4. The appointment will be made as permanent post on contractual basis initially for a maximum period of five years where maximum age limit will be 60 years.
5. The service contract will be renewable up to the age of 60 years subject to the satisfactory performance as per service rule of Power Grid.
6. The authority of Power Grid reserves the right to cancel or amend the circulation and no explanation for such action will be provided to the applicant.
7. If any fake declaration/information is found at any level of recruitment and selection process the authority has reserves the right to cancel the candidature of the applicant.

**Deputy General Manager (HRM), Power Grid**