



# CAREER OPPORTUNITY

**SHARIF PHARMACEUTICALS LIMITED**, an ISO certified company, having state-of-the-art plant, is committed to serve the country as a leading pharmaceutical company. We are looking for following position -

## Depot In-Charge

### Job Responsibilities

- Plan, organize and manage all over distribution operations at depots to achieve company's goals.
- Ensure on time delivery of medicines & promotional materials to different markets as per preplanned delivery schedule.
- Ensure 100% COD, credit collection on time & maintain cost effective management within the approved budget.
- Ensure safety & security at depot premises, monitor company's assets including medicines, promotional materials, vehicles, all registers & documents to maintain quality documentation.
- Ensure optimal level of the stock for uninterrupted supply of the medicines as per demand of allocated areas.
- Take necessary initiatives to ensure proper application of ISO, GDP and GMP guidelines.
- Ensure smooth banking transactions on daily basis.

### Job Nature

Full-time

### Educational Requirements

BBA/BSS/B.Sc./M.com/MA/MBA/M.Sc. in any disciplinary

### Experience Requirements

- 10 to 12 year(s)
- Able to work in a team
- Possessing a positive attitude

### Additional Requirements

- Up to 40 years
- Candidates having at least 5 years of experience in a similar position at a reputed pharmaceutical company will be given preference.
- Conversant with MS Office application

### Job Location

Anywhere in Bangladesh

### Salary Range

Negotiable

### Other Benefits

- Mobile bill
- Salary Review: Yearly
- Festival Bonus: 2
- Leave: As per company policy

If you meet the required criteria and have interest to apply are requested to send CV with all Academic Certificates and photocopy of National ID within **31 May, 2026**.

[Apply Online](#)

## Human Resources Department Sharif Pharmaceuticals Limited

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**SHARIF**  
Pharmaceuticals Ltd.