

We are hiring!



Position
Executive- Medical Affairs

Job Location
Dhaka (Synovia HO)

Apply within:
25 June 2026
(Thursday)

Mail Subject:
CV for Executive- Medical Affairs

Send CV at
hr.info@synoviapharma.com

Key Responsibilities:

- Key responsibilities of the Executive, Medical Affairs, include the following, but not limited to:
- ✓ Facilitate the planning and implementation of scientific and medical initiatives that are consistent with the company's overarching strategic objectives.
 - ✓ Foster a productive, efficient, and health-oriented relationship between medical and marketing teams, ensuring that communication encompasses various forms, ranging from monthly product planning and update meetings to informal daily interactions.
 - ✓ Establish, cultivate, and sustain scientific peer-to-peer relationships with Key Opinion Leaders (KOLs) while organizing advanced educational forums in collaboration with them.
 - ✓ Assist the clinical research team to facilitate different type of studies from the approval phase through completion, presentation, and publication in partnership with various universities and medical institutions across Bangladesh.
 - ✓ Provide precise, equitable, and comprehensive product knowledge, primarily addressing medical inquiries from consumers and healthcare professionals.
 - ✓ Compile and edit scientific documents to effectively and clearly convey scientific and product-related information to diverse audiences.
 - ✓ Review & Approval of promotional & non promotional materials.
 - ✓ Actively respond to Medical Information Enquiry of the healthcare professionals.

Educational Requirements:

- ✓ MBBS from a recognized institute/university with BMDC Registration.
- ✓ Additional MPH Degrees from any reputed university will be preferred.

Additional Job Requirements:

- ✓ Age 25 to 35 year(s) (not more than that)
- ✓ 1-2 years' experience is preferable.
- ✓ Familiarity with MS Word, Excel, and PowerPoint; experience with EDC systems is a plus.
- ✓ Strong attention to detail, documentation accuracy, and organizational skills.
- ✓ Good communication skills in both English and Bangla.
- ✓ Ability to work in a team and manage multiple tasks.
- ✓ Willingness to travel.



Here's to living with hope,
health and happiness
www.synoviapharma.com



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Walk-In Interview

Synovia Pharma PLC. is hiring Scientific Sales Executives

KEY RESPONSIBILITIES:

- Exchange product related information to medical professionals
- Generate prescriptions and collect orders from pharmacies to achieve sales objectives

REQUIRED QUALIFICATIONS:

- Graduate degree (**Science up to SSC and equivalents**)
- Minimum CGPA 2.5 in SSC, HSC & Graduate level (No 3rd division or equivalent)
- Age limit maximum 33 years
- Willingness to work anywhere in Bangladesh

BENEFITS WE OFFER:

- Attractive compensation package, festival bonus & LFA
- Attractive monthly & quarterly incentive scheme
- Medical benefits for employee and family members
- Provident fund, gratuity & group life insurance
- Performance oriented career progression
- Good and healthy working environment

Eligible candidates are requested to come for a walk-in interview along with a resume, a copy of recent passport size photograph, NID photocopies and all academic certificates (Photocopy) as per the schedule.

Venue of Walk-In Interview

Chattogram	Date & Time : 21 June 2026 (Sunday), 11:00 AM – 01:00 PM Venue : R L Parkview, 25/35, Zakir Hossain Road, South Khulshi, Chattogram. Contact : 01709-992443
Jashore	Date & Time : 22 June 2026 (Monday), 11:00 am – 01:00 PM Venue : Joyoti Society, 22/C, Mujib Sarak, Railgate, Jashore-7400. (Behind Pongu Hospital Jashore). Contact : 01709-992749
Bogura	Date & Time : 23 June 2026 2025 (Tuesday), 11:00 AM – 01:00 PM Venue : 1497, Shirish Das Lane, Bokshi Bazar More, Joleshoritola, Bagura. (Beside of Ultrayon, Executive Magistrate Bash Bhaban) Contact : 01709-992720
Rajshahi	Date & Time : 24 June 2026 (Wednesday), 11:00 AM – 01:00 PM Venue : House- 148, Sector # 2, Upsohor Housing Estate (Near Koraitola Mosque) Boalia, Rajshahi. Contact : 01709-992795
Mymensingh	Date & Time : 25 June 2026 (Thursday), 11:00 AM – 01:00 PM Venue : House Name: Khonikaloy, 309/26; Sugondha R/A, Maskanda, Mymensingh. Contact : 01709-992373
Dhaka	Date & Time : 28 June 2026 (Sunday), 11:00 AM – 01:00 PM Venue : Grand Prince Hotel & Restaurant, Paradise Plaza, Block-B, Mirpur-1, Dhaka. Contact : 01709-992600
Dhaka	Date & Time : 29 June 2026 (Monday), 11:00 AM – 01:00 PM Venue : Road-4, House-12/B, Flat-B4, Dhanmondi (Salim Wisdom School), Dhaka. Contact : 01709-992814
Dhaka	Date & Time : 30 June 2026 (Tuesday), 11:00 AM – 01:00 PM Venue : House:13, Road: 7/A, Sector: 3, Uttara, Dhaka. Contact : 01709-992753